

Oscoda County District Library Board

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OFFICIAL MINUTES

January 8, 2023

A REGULAR MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS
HELD ON MONDAY, DECEMBER 11, 2023 AT 5:00 P.M.
AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:00 p.m. by Vice President McCauley

Members Present: Benefiel, Rooker, McCauley, and Shumaker.

Member Absent: Stenzel

Others Present: Amy Knepp and Tyler Watters

The Pledge of Allegiance was recited.

Approval of Agenda

Rooker/Benefiel Motion to approve the agenda

4 Ayes : 0 Nays. **Motion Carried.**

Public Comment Regarding Today's Agenda – Limited to three (3) minutes per person

None

Consent Calendar Items for December 11, 2023

Item #1: Unofficial minutes for November 13, 2023

Item #2: Mercantile Bank PFMMA reconciliation: October 2023

Item #3: Mercantile Bank MCA reconciliation: October 2023

Item #4: Huntington Bank reconciliation: November 2023

Item #5: Profit and Loss statement: November 2023

Item #6: Credit Card Payment: October 20, 2023

Item #7: Credit Card Payment: November 21, 2023

McCauley/Benefiel Motion to approve the consent calendar items for December 11, 2023.

Roll Call:

Benefiel: Aye

McCauley: Aye

Rooker: Aye

Shumaker: Aye

Motion Carried.

Appointment

Tyler J. Watters, CPA

Mr. Watters reviewed the annual audit for the FY ending June 30, 2023. There were no red flags. The Library is in good shape.

Old Business

Staffing

Unemployment was denied for Daniel Morton.

Director Knepp will post a Library Aide position after the 1st of the year.

Fairview Branch

Director Knepp will draft a letter and send it by certified mail to Wellspring. Vice President McCauley will speak with Rob Murphy.

New Business

2022-2023 Audit

Shumaker/Benefiel Motion to approve the 2022-2023 Audit as presented.

4 Ayes : 0 Nays. **Motion Carried.**

2024 Holiday Closing Schedule

Shumaker/McCauley Motion to approve the 2024 Holiday Closing Schedule

4 Ayes : 0 Nays. **Motion Carried.**

Cosmic Plus

Director Knepp & Programming Clerk Matt provided information on the Cosmic Plus graphic novels subscription for children through adults. Age levels can be set based on content. There is a growing interest in graphic novels at the Library. A subscription for 1,000 patrons would be \$1,125.00.

Shumaker/McCauley Motion to use NLC Enhancement Funds for a 1-year subscription to Cosmic Plus.

Roll Call:

Benefiel: Aye
McCauley: Aye
Rooker: Aye
Shumaker: Aye

Motion Carried.

Technology Upgrade Path

This item was moved to the January 2024 agenda.

Vice President McCauley left at 5:53 p.m. due to another commitment. Treasurer Benefiel presided over the remainder of the meeting.

Budget Report

Review of Budget

The Profit & Loss statement was emailed to the Board.

Review of Transmittals

The transmittals will be reviewed next month.

Approval of Bills

Benefiel/Rooker Motion to approve the payment of bills in the amount of \$13,929.11.

Roll Call:

Benefiel: Aye

Rooker: Aye

Shumaker: Aye

Motion Carried.

Correspondence

A thank you for participating in the Holiday Light Parade was received from the Chamber of Commerce.

Christmas cards were received from Wellspring Lutheran Services and Mercantile Bank.

Board Member Comment

Treasurer Benefiel wondered what services the Library might provide for blind members of the community – perhaps something interactive. Director Knepp will look into this.

Public Comment

None

Director's Comment

Director Knepp said the snow globe project was a success.

Seeing no further business, the meeting was adjourned at 6:01 p.m.

The next regular meeting will be held January 8, 2024 at 5:00 p.m. at the Main Branch of the Oscoda County District Library.

Signature on file

Dawn Stenzel, President
Oscoda County District Library Board

Signature on file

Deb Shumaker, Secretary
Oscoda County District Library Board